

**APPLICATION FOR EMPLOYMENT**

**PRE-EMPLOYMENT QUESTIONNAIRE – EQUAL OPPORTUNITY EMPLOYER**

Name \_\_\_\_\_ Date \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Home Phone \_\_\_\_\_ Office Phone \_\_\_\_\_ Other Phone \_\_\_\_\_  
Email Address: \_\_\_\_\_

Position Sought: \_\_\_\_\_  
On what date would you be available for work? \_\_\_\_\_  
Desired Wage/Salary \$ \_\_\_\_\_  
Have you ever worked at this company before? \_\_\_\_\_, if yes, when \_\_\_\_\_

Are you currently employed? [ ] Yes [ ] No.  
If so, may we inquire of your present employer? [ ] Yes [ ] No.

Are you a U.S. citizen, or are you otherwise authorized to work in the U.S. without any restriction?  
[ ] Yes [ ] No

Have you ever been convicted of a felony? [ ] Yes [ ] No  
If yes, please describe circumstances:  
\_\_\_\_\_  
\_\_\_\_\_

<b>EDUCATION</b>				
School Name	Location	Years Attended	Degree Received	Major

Other training, certifications, or licenses held: \_\_\_\_\_

List other information pertinent to the employment you are seeking: \_\_\_\_\_

U.S. Military or Naval Service/Rank: \_\_\_\_\_

**EMPLOYMENT**

*(Most Recent First.)*

1. Employer \_\_\_\_\_ Job Title \_\_\_\_\_  
Dates Employed \_\_\_\_\_ to \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Job Title \_\_\_\_\_ Supervisor \_\_\_\_\_  
Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_  
Duties Performed \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

